

**FILED**

NOV 17 2023

**RESOLUTION 13, 2023**

**CITY CLERK**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account(s) of the General Fund budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0101-0041-01-412105	Grass Mowing PT Seasonal (EPD)	\$5,300.00
TO: #0101-0041-02-422010	Gasoline (EPD)	\$5,300.00
<b>TOTAL</b>		<b>\$5,300.00</b>

Introduced by: \_\_\_\_\_ Cheryl Loudermilk, Councilman

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_ Curtis DeBaun, President

ATTEST: \_\_\_\_\_ Michelle L. Edwards, City Clerk

Presented by me to the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_ Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_ Duke A. Bennett, Mayor

ATTEST: \_\_\_\_\_ Michelle L. Edwards, City Clerk

**REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: GF 0101-0041

DATE: 11/14/2023


	<u>Account #</u>	<u>Account Name:</u>	<u>Amount:</u>
FROM:	<u>01-412105</u>	<u>Grass Mowing PT Seasonal</u>	<u>\$5,300.00</u>
TO:	<u>02-422010</u>	<u>Gasoline</u>	<u>\$5,300.00</u>

FROM: \_\_\_\_\_  
TO: \_\_\_\_\_

FROM: \_\_\_\_\_  
TO: \_\_\_\_\_

FROM: \_\_\_\_\_  
TO: \_\_\_\_\_

Total Amount to be Transferred: \$5,300.00

Department Head Approval:  Date: 11-15-23  
(Forward to Mayor) Signature

Mayoral Approval: \_\_\_\_\_ Date \_\_\_\_\_  
(Forward to Controller) Signature

Controller Approval: \_\_\_\_\_ Date \_\_\_\_\_  
(Forward copy of approval to Department Head) Signature

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this resolution. Such information should include specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

# TERRE HAUTE

A LEVEL ABOVE

To: City of Terre Haute  
Office of the Controller  
Mayor Duke Bennett

From: Lt. Stephen Lockard  
Shawn Keen – Chief of Police  
Police Department

Re: Request for Transfer(s) of Budgeted Funds between Series  
Environmental Protection Division (EPD) 0041

Date: November 14, 2023

CITY OF  
TERRE HAUTE  
POLICE  
DEPARTMENT

222 S. 7<sup>th</sup> Street  
Terre Haute, IN 47807

Phone: 812.238.1661  
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DUKE A. BENNETT  
*Mayor*

SHAWN KEEN  
*Chief of Police*

MATTHEW CARDEN  
*Assistant Chief / Investigations*

MICHAEL MIKULY  
*Assistant Chief / Operations*

The police department is submitting the attached request for transfer of budgeted funds between series in the Environmental Protection Division budget, in an effort to reconcile a projected year end deficit in the Gasoline line 02-422010. The department is requesting the transfer of \$5,300 from 01-412105 Grass Mowing PT Seasonal to Gasoline 02-422010.

If granted, this transfer along with other transfers within series 1 will reconcile a projected year end deficit of approximately \$9300.00 attributed to consistently higher than estimated fuel prices throughout the 2023 calendar year.

Respectfully,



Shawn Keen  
Chief of Police